

One BriarLake Plaza Move-in and Move-outs

- The following items are required in order to conduct a move-in or out of One BriarLake Plaza:
- Moves made Monday through Friday may only be done after 6:00 p.m., moves on Saturday or Sunday are allowed at any time. Contact the Management Office to schedule the day and time of the move.
- All moves will be required to employ a freight elevator operator.
- The One BriarLake Plaza management office must have a current insurance certificate on file for the moving company. We require a minimum general aggregate of \$2,000,000. The certificate holder and additional insured information should be listed as:

Behringer Harvard BriarLake Plaza Owner LLC
Attn: – Sr. Property Manager
2000 West Sam Houston Pkway S.
Suite 1275
Houston, TX 77042

And additional insured information should be listed as:

Behringer Harvard BriarLake Plaza Owner LLC
Behringer Harvard REIT, Inc.
Behringer Harvard Operating Partnership, LP
Behringer Harvard BriarLake Plaza GP, LLC
Harvard Property Trust LLC
BriarLake Plaza, LLC

- The floors and walls of the basement freight area and of the floor the tenant suite is located on must be protected with Masonite. **No moves will be allowed if there is no masonite in these areas.**