

**AMPCO SYSTEM PARKING, ONE BRIARLAKE PLAZA  
PARKING SPACE RENTAL AGREEMENT**

- ◆ This form is to be used to request  **VIP**,  **Reserved** or  **Unreserved** spaces in the initial Lease Agreement and in addition to the ones provided by Building Lease Agreement. VIP Rate \_\_\_\_\_ / Reserved Rate \_\_\_\_\_ / Unreserved Rate \_\_\_\_\_.
- ◆ Any cost associated with this agreement will be billed on a monthly basis along with any other parking charges billed to tenant.
- ◆ This agreement can be canceled by either party with 30 days written notice. In addition, this agreement is effective as long as tenant has a lease agreement with One BriarLake Plaza property management.
- ◆ Ampco System Parking provides for in and out privileges at any time. No allowance or refund will be made for time not used.
- ◆ Ampco System Parking and One BriarLake Plaza exclude all liability for consequential damages that you may incur while parking in this garage, including but not limited to fire, theft, or accidents. We presume that no valuable items of personal property are left in your vehicle, please remove them immediately.
- ◆ All vehicles in the contract area must be registered with the garage office by means of this parking agreement form and parking cards and decals must be obtained.
- ◆ Customer agrees to follow the instructions of garage / lot personnel and / or posted signage, including designated parking.
- ◆ Speed Limit is 5 mph.
- ◆ Access cards are not transferable to other persons. One car per cardholder will be allowed in the garage at any one time. Vehicles without parking decals will be removed from the parking garage after one warning. Violation of this policy will result in confiscation and deactivation of access cards.
- ◆ No storage of vehicles is allowed in the parking garage.
- ◆ Payments are due on 1st of each month, no later than the 5th. Payments received after the 10th are considered late and Ampco System Parking has the right to apply late charges and deactivate garage access cards.
- ◆ There will be a \$20.00 replacement fee for lost cards. Lost, stolen, or unauthorized cards will be rendered inoperable.

-----  
**PLEASE CHECK ONE OR BOTH**

**Area(s) for Access:**  Building (after-hours and on building holidays) AND / OR  Parking Garage

CARDHOLDER'S NAME: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

Vehicle #1 \_\_\_\_\_ Color \_\_\_\_\_ Tag # \_\_\_\_\_

Vehicle #2 \_\_\_\_\_ Color \_\_\_\_\_ Tag # \_\_\_\_\_

\_\_\_\_\_  
Cardholder's Signature

\_\_\_\_\_  
\*Customer Representative Signature

\_\_\_\_\_  
Date

**\*Must be signed by an officer of the company with the ability to authorize the issuance of parking cards.**

IMPORTANT: FOR FASTER PROCESS OF ACCESS CARD, PLEASE BE SURE THAT ALL INFORMATION REQUESTED ON THIS FORM IS PROVIDED.

-----  
**PROPERTY MANAGEMENT USE ONLY:**

<b>Date Application Received:</b>		<b>Action:</b>		<b>Elev. Level:</b>	
<b>Start / End Date:</b>		<b>Auth:</b>		<b>Reserved Space #:</b>	
<b>Card Number:</b>	433-	<b>Requested by:</b>			
<b>Remarks:</b>					